

Guttenberg Housing Authority Board of Commissioners

Open Public Meeting Agenda

**December 4, 2023 at 5:00 p.m.
7005 Blvd East, Guttenberg, NJ**

1. Call to Order
2. Reading of the Open Public Meetings Act Notice
3. Roll Call
4. Pledge of Allegiance
5. Executive Director's Report
6. Financial Report and Bill List

7. Approval of Minutes

November 6, 2023 Board Meeting

8. Old Business

9. New Business

-Swearing-in of new Commissioner—Ms. Nancy Rivera

10. Resolutions

-Resolution appointing NJ JIF Fund Commissioner for CY 2024

-Resolution accepting audit for FY 2023

-Resolution amending five year plan

11. Public Comment

12. Adjournment

(THE BOARD MAY CONVENE TO CLOSED SESSION DURING THE MEETING)

**RESOLUTION
of the
HOUSING AUTHORITY OF THE
TOWN OF GUTTENBERG**

Resolution No. 2023-11

**RESOLUTION APPOINTING RUDDYS ANDRADE AS THE HOUSING AUTHORITY'S
NEW JERSEY PUBLIC HOUSING AUTHORITY JOINT INSURANCE FUND
COMMISSIONER FOR FUND YEAR 2024**

Date Introduced: December 4, 2023 Date Adopted: December 4, 2023

WHEREAS, the Housing Authority of the Town of Guttenberg ("Housing Authority"), a public entity organized and existing pursuant to the Code of Federal Regulations, the Department of Housing and Urban Development ("HUD"), and the laws of the State of New Jersey, is a member of the New Jersey Public Housing Authority Joint Insurance Fund ("JIF"); and

WHEREAS, the bylaws of the JIF require that each member appoint a Fund Commissioner to serve as its representative to the JIF for each fund year; and

WHEREAS, the Housing Authority is in need of appointing a Fund Commissioner for the upcoming fund year 2024; and

WHEREAS, upon review, the Housing Authority's Board of Commissioners ("Board") has determined that Ruddys Andrade is duly qualified to serve as the Housing Authority's Fund Commissioner for the current fund year; and

WHEREAS, the Board has found that it is in the best interest of the Housing Authority and its overall goal of providing quality affordable housing to its residents to appoint Ruddys Andrade as the Housing Authority's Fund Commissioner;

NOW THEREFORE,

BE IT RESOLVED that the Board of Commissioners of the Housing Authority of the Town of Guttenberg hereby appoints Ruddys Andrade as the Housing Authority's Fund Commissioner to the New Jersey Public Housing Authority Joint Insurance Fund for the fund year 2024; and

BE IT FURTHER RESOLVED that the Board hereby authorizes and directs the Executive Director of the Housing Authority of the Town of Guttenberg to take any and all necessary administrative actions to implement this resolution.

COMMISSIONER	MOTION/SECOND	YES	NO	ABSTAIN	ABSENT
LINDA HABERMANN, CHAIR		X			
MARISOL MONTANEZ, VICE CHAIR	2	X			
BLANCA POPIEL		X			
NANCY RIVERA		X			
JOLENE MANTINEO		X			
LUZ TORRES	1	X			
DR. GONZALO PEREZ		X			

Linda Habermann-Ward, Chairperson

Ruddys E. Andrade, Secretary

**HOUSING AUTHORITY OF THE TOWN OF GUTTENBERG
TRANSMITTAL FORM**

LOCAL AUTHORITIES BOARD RESOLUTION

**PRESCRIBED BY
THE NEW JERSEY LOCAL FINANCE BOARD**

WHEREAS, N.J.S.A. 40A:5A-15 requires the governing body of each local authority to cause an annual audit of its accounts to be made, and WHEREAS, the annual audit report for the fiscal year ended **March 31, 2023** has been completed and filed with the Local Finance Board of the State of New Jersey pursuant to N.J.S.A. 40A:5A-15, and

WHEREAS, the Annual Report of Audit for the year ending March 31, 2021 has been filed by a Certified Public Accountant with the pursuant to N.J.S.A 40A: 5-6, and a copy has been received by each member of the governing body; and

WHEREAS, N.J.S.A. 40A:5A-17, requires the governing body of each authority to, within 45 days of receipt of the annual audit, certify by resolution to the Local Finance Board that each member thereof has personally reviewed the annual audit report, and specifically the sections of the audit report entitled "General Comments" and "Recommendations," and has evidenced same by group affidavit in the form prescribed by the Local Finance Board, and

WHEREAS, the members of the governing body have received the annual audit and have personally reviewed the annual audit, and have specifically reviewed the sections of the annual audit report entitled "General Comments" and "Recommendations," in accordance with N.J.S.A. 40A:5A-17,

NOW, THEREFORE BE IT RESOLVED, that the governing body of the **Housing Authority of the Town of Guttenberg** hereby certifies to the Local Finance Board of the State of New Jersey that each governing body member has personally reviewed the annual audit report for the fiscal year ended **March 31, 2023**, and specifically has reviewed the sections of the audit report entitled "General Comments" and "Recommendations," and has evidenced same by group affidavit in the form prescribed by the Local Finance Board.

BE IT FURTHER RESOLVED that the secretary of the authority is hereby directed to promptly submit to the Local Finance Board the aforesaid group affidavit, accompanied by a certified true copy of this resolution.

IT IS HEREBY CERTIFIED THAT THIS IS A TRUE COPY OF THE RESOLUTION PASSED AT THE MEETING HELD ON _____

Secretary

Date

RESOLUTION No. 2023-13