

## MINUTES

### **SPECIAL MEETING OF THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE TOWN OF GUTTENBERG HELD IN THE CONFERENCE ROOM AT 6900 BROADWAY, GUTTENBERG, NEW JERSEY ON JULY 21, 2016**

The Special Meeting of the Board of Commissioners was opened at 7:00 p.m. and the Open Public Meeting Act Noticed was recited.

Adequate notice of this Meeting of the Board of Commissioners of the Housing Authority of the Town of Guttenberg was given in accordance with Chapter 231 of the Laws of New Jersey by publishing the meeting date in the Jersey Journal and the Bergen Record, by posting the meeting date at the Guttenberg Town Hall, and by posting the meeting date on the Bulletin Board at the main office of the Guttenberg Housing Authority at 6900 Broadway, Guttenberg, New Jersey 07093.

**ROLL CALL:** Commissioners: Azcue, Schwarz, Habermann, Steele, Matulewicz, Tessler, Zitt

**PRESENT:** Commissioners: Schwarz, Habermann, Steele, Matulewicz, Tessler, Zitt

**ABSENT:** Commissioners: Azcue

#### **CLOSED SESSION:**

A motion was made for the Board to go into closed session at 7:05 p.m. to discuss personnel and attorney client privileged matters. The following vote ensued:

**Ayes:** Commissioners: Schwarz, Habermann, Steele, Matulewicz, Tessler, Zitt

**Nays:** none

**Abstain:** none

The Board enters into closed Session at 7:05 p.m.

The Board reentered into open session at 8:35 p.m. by vote of all Commissioners present.

#### **THE RESOLUTIONS:**

Resolution placing Fatima Becerril on paid administrative leave

**Ayes:** Commissioners: Schwarz, Habermann, Steele, Matulewicz, Tessler, Zitt

**Nays:** none

**Abstain:** none

Resolution confirming the job title and position of property manager for the Guttenberg Housing Authority is not a supervisor position and does not supervise housing authority staff

**Ayes:** Commissioners: Schwarz, Habermann, Steele, Matulewicz, Tessler, Zitt

**Nays:** none

**Abstain:** none

**ADJOURNMENT:**

A motion was made to adjourn the meeting. The following vote ensued:

**Ayes:** Commissioners: Schwarz, Habermann, Steele, Matulewicz, Tessler, Zitt

**Nays:** none

**Abstain:** none

The meeting was adjourned at 8:45 p.m.

**RESOLUTION  
of the  
HOUSING AUTHORITY OF THE  
TOWN OF GUTTENBERG**

**Resolution No. 2016-**

**RESOLUTION PLACING FATIMA BECERRIL ON PAID ADMINISTRATIVE LEAVE**

**Board Meeting Date: July 21, 2016**

**Date Adopted: July 21, 2016**

**WHEREAS**, the Housing Authority of the Town of Guttenberg (“Housing Authority”), is a public body organized and existing pursuant to Title 24 of the Code of Federal Regulations, of the United States Department of Housing and Urban Development (“HUD”), and the laws of the State of New Jersey; **and**

**WHEREAS**, pursuant to the New Jersey Local Redevelopment and Housing Law (N.J.S.A. 40A:12A-1 et seq.), the Board of Commissioners of the Housing Authority is vested with Personnel Authority; **and**

**WHEREAS**, Ms. Becerril holds the position of Facility Service Director at the Housing Authority; **and**

**NOW THEREFORE,**

**BE IT RESOLVED**, that the Board of Commissioners of the Housing Authority of the Town of Guttenberg hereby places Ms. Becerril’s on paid administrative leave pending further action of the Board of Commissioners; **and**

**BE IT FURTHER RESOLVED** that the Board of Commissioners hereby authorizes and directs the Interim Executive Director of the Housing Authority of the Town of Guttenberg to take any and all necessary administrative actions to implement this resolution.



Zinnerford Smith  
Interim Executive Director



Mayra Azcue  
Chairperson of the Board of Commissioners

Dated:

**RESOLUTION  
of the  
HOUSING AUTHORITY OF THE  
TOWN OF GUTTENBERG**

**Resolution No. 2016-**

**RESOLUTION CONFIRMING THE JOB TITLE AND POSITION OF PROPERTY  
MANAGER FOR THE GUTTENBERG HOUSING AUTHORITY IS NOT A  
SUPERVISOR POSITION AND DOES NOT SUPERVISE HOUSING AUTHORITY  
STAFF**

**Board Meeting Date: July 21, 2016**

**Date Adopted: July 21, 2016**

**WHEREAS**, the Housing Authority of the Town of Guttenberg("Housing Authority"), is a public body organized and existing pursuant to Title 24 of the Code of Federal Regulations, of the United States Department of Housing and Urban Development ("HUD"), and the laws of the State of New Jersey; and


**WHEREAS**, pursuant to the New Jersey Local Redevelopment and Housing Law (N.J.S.A. 40A:12A-1 et seq.), the Board of Commissioners of the Housing Authority is the entity vested with Personnel Authority; and

**WHEREAS**, there exists the position of Property Manager for the Guttenberg Housing Authority; and

**NOW THEREFORE,**

**BE IT RESOLVED**, that the Board of Commissioners of the Housing Authority of the Town of Guttenberg hereby decrees that the job position of Property Manager for the Guttenberg Housing Authority is not a supervisory position and does not have supervisory authority over Housing Authority Staff; and

**BE IT FURTHER RESOLVED** that the Board of Commissioners hereby authorizes and directs the Interim Executive Director of the Housing Authority of the Town of Guttenberg to take any and all necessary administrative actions to implement this resolution.

  
Zinnerford Smith  
Interim Executive Director

  
Mayra Azcue  
Chairperson of the Board of Commissioners

Dated: